



Cape Cod Community College

IRB Research Application

NOTE: All investigators need to complete the online NIH Human Subjects Protections Training, available at <http://phrp.nihtraining.com/users/login.php>. Completion certificates should be on file with IRB in the Office of Institutional Research. Please send completion certificates to the CCCC IRB Chair at IRB@capecod.edu.

Research Project Information

Title of Research Project:		Anticipated Funding Source:	
Principal Investigator/Project Director	Department	Phone Ext.	Email Address
Co-Investigator/Student Investigator	Department	Phone Ext.	Email Address
Projected Duration of Research:	Projected Starting Date:	Other organizations and/or agencies, if any, involved in the study:	

Research Summary

Describe the purpose of the research:

Describe the participants you intend to use for the research:

How will participants be recruited?	Where will the research be conducted?

Describe the procedures/methods to be used for data collection:

Discuss whether any identifying information will be collected:

How will the data be protected and stored?

How long will the data be kept and how will it be disposed of?	Who will have access to the data?
Attach an Informed Consent Form. Please ensure that the consent form includes all the elements of informed consent. The consent form should contain all the elements of informed consent outlined on page 24 in the IRB Procedures Manual.	
Attach any additional materials to be used in the project (e.g. survey instruments, questionnaires, recruitment flyers or brochures, etc.)	
Signature	Date