

INSTRUCTIONS:

To request a refund for a CCPE class after 1 week prior to the first class meeting, complete the steps described below.

Step 1: Contact Registration at 508-375-4012.

Step 2: Complete this form. Sign and send it back to:

The Center for Corporate and Professional Education
Cape Cod Community College
540 Main Street
Hyannis, MA 02601

FIRST NAME:	
LAST NAME:	
STUDENT ID:	
COURSE TITLE:	
COURSE NUMBER:	
TELEPHONE:	
EMAIL:	
REASON FOR REFUND REQUEST:	

Signature: _____

Date: _____